

"self-funder" refers to people who pay for the full cost of their care.

Services for self-funders



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Leeds Centre for Integrated Living is a Company Limited by Guarantee, Company Number: 07534989
Registered address: Armley Grange Drive, Leeds LS12 3QH.



<p>Recruitment Service 1 star ★</p>	<p>Recruitment Service 2 star ★★</p>	<p>Recruitment Service 3 star ★★★</p>	<p>Recruitment Service 4 star ★★★★</p>	<p>Payroll Services</p>	<p>Managed Bank Account Agency Payments</p>	<p>Managed Bank Account Personal Assistant</p>	<p>Managed Bank Account PA + Other Service Providers</p>
<p>Customer provides details of the Personal Assistant(s) (PA) they wish to employ.</p>	<p>Customer provides details of PA(s) they are considering employing.</p>	<p>Customer wishes to have support finding a PA(s).**</p>	<p>LCIL provides a shortlist of potential PA(s).**</p>	<p>Customer is employing PA(s) using their own funds.</p>	<p>Customer is engaging an agency using their own funds managed by LCIL.</p>	<p>Customer is employing a PA(s) using their own funds managed by LCIL.</p>	<p>Customer is employing a PA(s), agency and/or other service providers using their own funds managed by LCIL.</p>
<p>Leeds CIL allocates an Adviser who:</p> <ul style="list-style-type: none"> ▪ Arranges and completes CRB safeguarding checks (optional*). ▪ Completes right to work checks. ▪ Draws up an employment contract based on your requirements. ▪ Provides a PA induction programme. ▪ Customer appoints PA(s). 	<ul style="list-style-type: none"> ▪ Initial consultation and advice given on wage rates, a support plan and employer liability insurance providers. <p>Leeds CIL allocates an Adviser who:</p> <ul style="list-style-type: none"> ▪ Arranges interviews. ▪ Provides an interview room at LCIL. ▪ Can advise on interview questions and take notes during the interview. ▪ Arranges and completes CRB safeguarding checks (optional*). ▪ Completes right to work checks. ▪ Draws up an employment contract based on your requirements. ▪ Provides a PA induction programme. ▪ Customer appoints PA(s). 	<ul style="list-style-type: none"> ▪ Initial consultation and advice given on wage rates, a support plan and employer liability insurance providers <p>Leeds CIL allocates an Adviser who:</p> <ul style="list-style-type: none"> ▪ Works with you to determine the key selection criteria (customer shortlists from PA database). ▪ Arranges interviews. ▪ Provides an interview room at LCIL. ▪ Can advise on interview questions and take notes during the interview. ▪ Arranges and completes CRB safeguarding checks (optional*). ▪ Completes right to work checks draws up an employment contract based on your requirements. ▪ Provides a PA induction programme. ▪ Customer appoints PA(s). 	<ul style="list-style-type: none"> ▪ Initial consultation and advice given on wage rates, a support plan and employer liability insurance providers. <p>Leeds CIL allocates an Adviser who:</p> <ul style="list-style-type: none"> ▪ Works with you to determine the key selection criteria. ▪ Shortlists from the PA database. ▪ Arranges interviews. ▪ Provides an interview room at LCIL. ▪ Can advise on interview questions and take notes during the interview. ▪ Arranges and completes CRB safeguarding checks (optional*). ▪ Completes right to work checks. ▪ Draws up an employment contract based on your requirements. ▪ Provides a PA induction programme. ▪ Customer appoints PA(s). 	<ul style="list-style-type: none"> ▪ Customer operates their own bank account. ▪ Customer sends PA timesheets to LCIL. ▪ LCIL calculates gross wage costs and advises the customer. ▪ Customer transfers gross wage costs to LCIL. ▪ LCIL generates payslips and sends to the customer. ▪ LCIL makes payment directly to PA on behalf of the customer. ▪ LCIL makes payment to HMRC on behalf of the customer. ▪ End of year PAYE returns are completed by LCIL and sent to HMRC. ▪ The Customer is accountable for all expenditure. 	<ul style="list-style-type: none"> ▪ LCIL opens and operates a bank account for each customer. ▪ Customer sets up regular payments in to the LCIL operated account. ▪ Agency invoices are directed to LCIL. ▪ LCIL will pay authorised invoices directly.* ▪ LCIL prepares regular statements. 	<ul style="list-style-type: none"> ▪ LCIL opens and operates a bank account for each customer. ▪ Customer sets up regular payments in to the LCIL operated account. ▪ The Customer sends PA timesheets to LCIL. ▪ LCIL will then generate payslips and pay wages directly to the Personal Assistant.** ▪ LCIL makes payments to HMRC on behalf of the customer. ▪ End of year PAYE returns are completed and filed by LCIL. ▪ LCIL prepares regular statements. 	<ul style="list-style-type: none"> ▪ LCIL opens and operates a bank account for each customer. ▪ Customer sets up regular payments in to the LCIL operated account. ▪ The customer's Service provider invoices are directed to LCIL. ▪ LCIL will pay authorised invoices directly.* ▪ The customer sends PA timesheets to LCIL if they are an employer of PAs. ▪ LCIL generates payslips and pays wages directly to the PA's.** ▪ LCIL makes payments to HMRC on behalf of the customer. ▪ LCIL prepares regular statements.
<p>Charges: £78 inc VAT</p>	<p>Charges: £92.50 inc VAT</p>	<p>Charges: £107 inc VAT</p>	<p>Charges: £119 inc VAT</p>	<p>Charges: £30 inc VAT per month £29 inc VAT registration fee</p>	<p>Charges: £14.50 inc VAT per month* £29 inc VAT registration fee</p>	<p>Charges: £35 inc VAT per month** £29 inc VAT registration fee</p>	<p>Charges: £44 inc VAT per month*** £29 inc VAT registration fee</p>

* additional £44 processing charge is required per CRB check.

** Price does not include 3rd party advertising.

* Up to a maximum of 5 invoices processed per month - £3 per additional invoice

** Up to a maximum of 5 PAs - £3 per additional PA